

# How to place on online order

1. New Customer - make a new account [here](#)

Returning Customer - log into your account

- Please note this is *not* your Canvas or Campus login

**Log In**

2. To find the required text books for your course you may [Search by Course](#) or select Books for Fall Schedule from your [MyCampus](#) account

3. Select your textbook preference then

[Add to Cart](#)

- Digital and Rentals are only available for select books. Digital books are automatically loaded to your bookstore account.
  - All other items not under the “Digital” heading (see image below for example of heading) are physical items that will need to be picked up or shipped.
- For more information on our rental policy click [here](#)

➤ Note that the **CHOOSE EITHER** option is a choice between book formats (typically between access codes or physical bundles) you only need to select *one* of these options.


### Course Materials

[Print Book List](#) [Continue Checkout](#)

#### Select Course Materials

Term: SUMMER 20 Name: ASTY 152 Section: ALL Instructor: Hardy Location:

**Course Notes:**  
[View All Course Materials](#)



**REQUIRED**

**DISCOVERING THE UNIVERSE**

Author: COMINS  
Edition: 11TH 19  
Published Date: 2019  
ISBN: 9781319055394  
Publisher: MAC HIGHER

Book Notes:  
[Summary](#)  
[Rental Agreement](#)  
[Digital Return Policy](#)

**Print**

\$189.25 New  
 \$142.00 Used

**Rental**

Due Date: 8/3/2020  
 \$108.00 New  
 \$60.75 Used


**Digital**

\$57.00 Vital Source (180 Days ) Digital Rights

[Add to Cart](#)

**Select Preference** ←

[View All Course Materials](#)



**CHOOSE EITHER** ← **Choose between Print or Access Code**

**HORNGREN'S FINAN.+MNGRL... (LL)-W/ACCESS**

Author: MILLER-NOBLES  
Edition: 6TH 18  
Published Date: 2018  
ISBN: 9780134642857  
Publisher: PEARSON

Book Notes: This product is a bundle containing a looseleaf version of the textbook as well as access to Pearson's MyAccountingLab.  
[Summary](#)


**Print**

\$260.00 New

[Add to Cart](#)

Term: SUMMER 20 Name: ACTG 151 Section: ALL Instructor: Location:

**Course Notes:**  
[View All Course Materials](#)



**CHOOSE EITHER**

**HORNGREN'S FINAN.+MNGRL.ACCT-MYACCTLAB**

Author: MILLER-NOBLES  
Edition: 6TH 18  
Published Date: 2018  
ISBN: 9780134450810  
Publisher: PEARSON

Book Notes: This product is a printed code that gives access to the digital version of the textbook and Pearson's MyAccountingLab.

**Access Code**

\$146.75 New

[Add to Cart](#)

4. Select [Continue Checkout](#) to be directed to your shopping cart, here you may add and remove items or change quantity. Select *Continue Checkout* again and follow the prompts.

Hours | Contact Us | Ordering Info | Account | Cart

ENHANCED BY Google

Home Textbooks ▾ Supplies ▾ Technology ▾ Apparel ▾ Gifts ▾ Information ▾ Account

COVID-19 update: Click [HERE](#) for the latest information on how bookstore operations may be affected.


## Shopping Cart

[Return to Previous Page](#)

[Continue Shopping](#) [Continue Checkout](#) [Payment Options](#)

Item Count: 1  
Cart Total: \$142.00

### Courses

SUMMER 20 ASTY 152   SECTION ALL   INSTRUCTOR Hardy		QTY	Price
	DISCOVERING THE UNIVERSE AUTHOR: COMINS ISBN: 9781319055394	1	\$142.00 USED

## Payment Options

5. Select **Payment Options** to be directed to the Checkout Process, here you may choose between **Pickup Order** or **Ship Order**.
  - When choosing **Ship Order**, make sure all information is correct and updated within *Select Address*.
  - A fee of \$8 will be applied for UPS Ground shipping.



Please note: CCP does ~~not~~ cover UPS shipping. If you would like your CCP order shipped to your house, you will need to add a credit card by selecting "Yes" when asked if you would like to apply a payment to your order before applying your SFA funds. The shipping fee is \$8.00 per order.

### Checkout

1. Select Address

2. Shipping Method

3. Payment Options

How would you like to receive your order?

Pickup Order

Ship Order

There may be some differences in available payment options based on the selection of how you would like to receive your order.

1) Make sure all information is correct

2) Shipping fees will be applied

#### Your Order

	View Cart
(Estimates)	
Number Of Items:	1
Course Materials:	\$189.25
Shipping:	\$0.00
Handling:	\$0.00
Total Before Tax:	\$189.25
Estimated Taxes:	\$0.00
<b>Grand Total:</b>	<b>\$189.25</b>

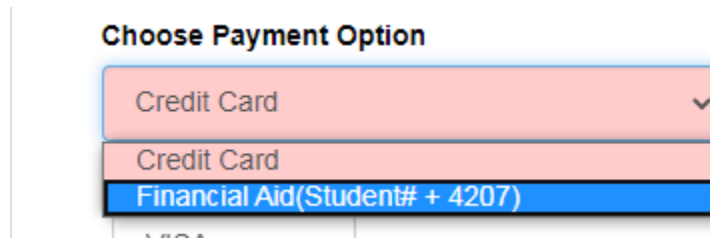
#### Need Help?

Call us: 440-366-4055  
[Returns Policy](#)  
[Email Us](#)

[Privacy and Disclaimer](#)

6. Within *Payment Options* Fill out all necessary payment information.

- If you are using Financial Aid please select from the dropdown menu.



**Choose Payment Option**

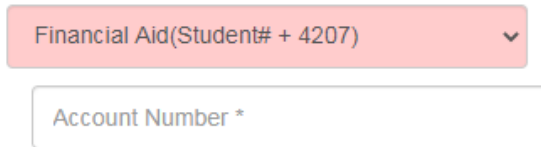
Credit Card

Credit Card

**Financial Aid(Student# + 4207)**

- Once Financial aid is selected please enter your Account number
  - Note that this number is your Student Number followed by the semester code.

**Choose Payment Option**



Financial Aid(Student# + 4207)

Account Number \*

**Your account number is your student ID number + 4207. Do not enter any leading zeros. (example: if your student number is listed as 000123456, you would enter "1234564207.")**

**By checking this verification box, I authorize the use of my available Student Financial Aid funds to pay for books and merchandise.**

- Please be aware, not all Financial Aid covers materials that are not required for your class, for information regarding your Student Financial Aid, please contact the Financial Services office at 440-366-4034.

7. You can view your total on the right hand side of the page before submitting payment.

## Checkout

1. Select Address

2. Shipping Method

3. Payment Options

### Payment Information

**Apply Promo Code**

**Choose Payment Option**

Financial Aid(Student# + 4207) ▾

**Your account number is your student ID number + 4207. Do not enter any leading zeros. (example: if your student number is listed as 000123456, you would enter "1234564207.")**

**By checking this verification box, I authorize the use of my available Student Financial Aid funds to pay for books and merchandise.**


Would you like to apply a payment to your order before applying your SFA funds?

Yes  No

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**Review Cart** [Edit Cart](#)

	<b>2020-2021 Academic Planner</b>	<b>QTY: 1</b>	<b>\$7.99</b>
	Item: 2014905		

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### Your Order

[View Cart](#)

Number Of Items: 1

Merchandise Item(s): \$7.99

Shipping: \$0.00

Handling: \$0.00

Total Before Tax: \$7.99

Estimated Taxes: \$0.54

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**Grand Total: \$8.53**

### Need Help?

Call us: 440-366-4055

[Returns Policy](#)

[Email Us](#)

#### 8. Order confirmation and picking up

- Two emails will be sent out, **the first** is a confirmation that the order *has been placed*. **The second** is confirming the order is *ready for pick up*. Please check your spam inbox if you have not yet received a confirmation email.
- Upon pickup an ID must be presented. If anyone other than you is picking up, please specify within the *Order Comments* box provided, before submitting.

#### 9. Order Status

- When checking on your order please be aware of the different statuses
  - **New** – the order has just been placed and is *not* ready for pick up
  - **Picking** –the order is currently being filled and is *not* ready for pick up
  - **Packed** - the order has been processed and is ready for pickup or has been shipped (Depending on shipment type selected. Please see confirmation email for details).
  - **Repick** – an item in your order was not immediately available and is backordered. Your order will be completed as soon as the item becomes available.
  - **Dropped** - there was an issue processing your order, please check your email for more details.